

**INFORMATIONAL SHEET for NAME CHANGE FOR A MINOR or the
CORRECTION OF BIRTH CERTIFICATE FOR A MINOR IN THE
CIRCUIT COURT OF WILSON COUNTY**

**In accordance with T.C.A. 29-8-102, you must be a resident of Wilson County, Tennessee to petition for a name change or birth certificate correction.*

Forms for both an minor's name change and the correction of an minor's birth certificate are available to be downloaded from wilsoncountycourts.com

Circuit Court requires the petition to first be filed, and then you are responsible for calling the Judge's Administrative Assistant for a hearing date.

Both parents/legal guardians must sign certificate on behalf of the minor child **APPEAR** before the Judge.

the petition for name change or the correction for the birth **and** both parents/legal guardians and the minor child **MUST**

*Once the Order is entered it is the parents' responsibility to submit the order to Vital Records for the changes to be made to the birth certificate. You may call Vital Records at 615-741-1763 for additional information.

BE ADVISED- A stepparent cannot consent to the name change on behalf of (or in place of) the natural mother/father unless there is an order of adoption or other termination of the natural mother's/father's parental rights.

*If the father is not identified on the birth certificate, legitimation proceedings must be completed before the parents file the petition to change the name or correct the birth certificate of the minor child.

DOCUMENTS TO BRING WITH YOU

1. Completed Petition form for a minor and completed Order form for a name change for a minor or correction to a minor's birth certificate.
2. A copy of the child's birth certificate showing both parents' names or an order of paternity/legitimation.
3. Photo identification (such as a driver's license, passport or comparable photo identification) of both parents/legal guardians.
4. If the parents/legal guardians are married, a copy of the marriage license or marriage certificate.

5. Social security card for the minor child and both parents/legal guardians, if any.
6. \$192.00 cash or cashier's check (no personal check accepted). This fee covers two certified copies of the court order changing or correcting the child's name.
7. Proof of residency in Wilson County. Such proof may be a current lease, payroll stub, recent utility bill or similar document.

IN THE CIRCUIT COURT FOR WILSON COUNTY, TENNESSEE

PETITION FOR CHANGE OF NAME

IN RE NAME CHANGE OF MINOR _____ **Docket No.** _____
(Name)

Date of Birth _____

By Next Friend (Both Parents)

_____ **Father**

_____ **Mother**

Comes now the petitioners on behalf of the minor child and request that the minor child's name be changed and make oath and/or affirmation that the following facts are correct and complete:

1. I am the natural father of the child whose name is to be changed. My name is _____
_____ and I was born on
_____ (Birthdate) in _____ (City),
Wilson, Tennessee.

2. I am the natural mother of the child whose name is to be changed. My name is _____
_____ and I was born on
_____ (Birthdate) in _____ (City),
_____ (County), _____ (State).

3. We were married on _____ (date) in _____
City and State

OR

We are not married. _____

4. Our child's full name is _____.
(Current Legal Name)

Our child is a resident of Wilson County, Tennessee, residing at:

_____. We
are citizens of _____.

5. Our child is less than 18 years of age. Our child was born on _____
Birthdate
in _____ (City), in _____ County. The
name given to our child at birth was _____
as reflected on our child's birth certificate issued by the State of _____.

1. All other names and aliases by which our child has been identified since birth are (state in
chronological order): _____

2. Name that minor wishes to change to: _____

8. Has your child ever been convicted of a felony? G Yes G No

If the answer is yes, complete the following:

Our child has been convicted of the felony of _____.

1. In support of this Petition, we attach copies of our child's birth certificate, our photo
identification (such as a driver's license, passport or comparable photo identification), and
social security card and our marriage license.

2. Reason for the Change or Correction of the child's name: _____
_____.

We swear or affirm that we have read the Petition and the facts are correct and complete.

Petitioner (by next friends)

_____ Father

_____ Mother

_____ Phone No.

Sworn to and subscribed before me this _____ day of _____, 20_____

Debbie Moss, Circuit Court Clerk,

_____ **DC**

IN THE CIRCUIT COURT FOR WILSON COUNTY, TENNESSEE

IN RE: NAME CHANGE OF MINOR

_____ Name Docket No. _____

_____ Date of Birth

By Next Friend (Both Parents):

_____ Name of Mother

_____ Date of Birth of Mother

_____ Name of Father

_____ Date of Birth of Father

ORDER

It appears to the Court as evidenced by the verified petition, sworn testimony, and exhibits in this matter that the Petitioner, by and through the child's best friends, wishes to change his/her name from _____ to

and that it further appearing that change is not made for any fraudulent purpose or for any illegal or improper purpose whatsoever.

IT IS, THEREFORE ORDERED, ADJUDGED and DECREED that the full and Complete name of the above named minor child shall be _____

and Further, that the Tennessee Department of Health, Bureau of Vital Statistics, change the

name of the Minor child on his/her birth certificate, No. _____, from

_____ to _____.

JUDGE